

Fire Hydrant Meter Policy and Procedure For Cross Valley Water District.

Policy

In the interest of public safety and to protect the integrity of the water system the fire hydrant meters are allowed for a maximum of 30 days. An exception can be made on a case by case basis by Cross Valley Water District if this is for a project that will last more than 30 days. The project must have an estimated completion date.

Current Fees

There is a \$40.00 permit fee for the first day and \$6.00 per day up to 30 days. There will be a \$200 per day charge for meters left on longer than 30 days. Water usage is charged at the highest usage tier at the current rates per hundred cubic feet of water used. If this meter will be attached for more than 24 hours then a \$1,040 (\$1,000 Refundable Deposit plus \$40 Permit fee) will be collected before the meter is installed. Any damage to the meter will be billed to the customer at the full cost of repair. Any illegal connection to a Cross Valley Water District hydrant will result in a \$500 charge and any other costs resulting from the unauthorized usage.

Procedure

1. Requires **24-hour notice**, address and location of fire hydrant you wish to use. **Please submit a hydrant meter use agreement to our office before 3:00pm the day before use for fire hydrant meter availability.** Meter will be installed no earlier than 9am of the day you wish it and removed by 3:30pm that day.
2. Vehicles are subject to inspection the first time the hydrant meter is used and anytime thereafter at the District's discretion.
3. When the final bill is paid and you will no longer use the meter, contact our office in writing and let us know if you wish to receive the deposit (\$1,040-\$40) of \$1,000.00 back.
4. Cross Valley Water District personnel will install and remove the meter so that the hydrant is set up to operate correctly with the meter installed. The customer cannot remove or move the meter nor operate the fire hydrant. The meter is read when installed and read when removed so that an accurate amount of usage is reported. The meter must stay on the fire hydrant and not be removed by the customer. Any damage to the meter or the fire hydrant is the customer's responsibility and the customer will be billed the full repair costs.
5. Company must supply Cross Valley with company name, billing address, phone number and contact person.
6. During winter months, the meter must be insulated to keep it from freezing. If it freezes and it has not been winterized, then you will be billed for the repairs.
7. If you must cancel, please call our office (24 hour answering service at 360-668-6766) and leave a message with the answering service before the scheduled time of installation so we can intercept the installation. If we install the meter and you call later and cancel then you will be charged the \$40.00 permit fee. You will be billed the permit fee even if you do not use the meter on the day requested.
8. If you connect to a fire hydrant before you are authorized and Cross Valley personnel have not arrived to install the meter, there is a \$500 charge and any costs resulting from usage. We strive to install stickers on our hydrants stating the charge for illegal usage and that you must contact our office.
9. Office hours are 8:30am to 5:00pm Monday through Friday. Phone numbers: 360-668-6766 (24 hours) or 425-485-8461.