



WATER ACCOUNT STATUS CHANGE

Cross Valley Water District

Purpose of a Water Account Status Change: The purpose of this form is to provide customers with the ability to request to Lock Off or Terminate their water service. Please Read carefully the conditions for each status and check the box for the appropriate service status you are requesting. Account balances must be paid in full. The District may enforce the Delinquent Account policies, including foreclosure or a property lien to secure payment.

Please Type or Print Legibly with Black or Blue ink

Account Number:	Effective Date of Status Change:
Property Owner:	Phone:
Service Address:	Cell:
City, State, ZIP:	Email:

☐ **LOCK OFF SERVICE**

Your Water Meter will be locked off and unable to use. The account will remain active and still receive By-Monthly Bills for the current base rate as a minimum, as long as, your meter is locked off and there is zero consumption. Your account will be charged the Service Termination Charge to lock off the meter and the Reactivation Charge to unlock and reinstate the service. The account must be paid in full before the service is reinstated. The account is still subject to the Delinquent Account Policy.

☐ **TERMINATE SERVICE**

Your Water Service will be disconnected permanently from the District's system and your account will be Terminated. Terminated accounts will be billed through the termination date, including all District charges to terminate the service. See CVWD Chapter 9.05.420 for policy on Discontinuance and Recommencement of Water Service for further explanation and calculation of charges.

If you require future water service, the Water Service Inquiry Form will need to be completed and charges will apply.

By signing this form, I understand and agree to the provisions provided. I further understand that if I have requested to Terminate Service, upon requesting recommencement of the service the property will be subject to current connection charges minus a credit for the connection charges in effect when the service is disconnected and subject to the current meter installation charges. I have read CVWD Chapter 9.05.420.

Property Owner Signature:	Date Signed:
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MAIL / EMAIL / FAX COMPLETED FORM TO :

Cross Valley Water District 8802 180th ST SE Snohomish WA 98296
Phone: 360.668.6766 FAX: 360.668.9634 EMAIL: CVWD@crossvalleywater.net

Internal Use Only:

Date Received	Work Order No	Date Removed	Account Balance	Date Account Paid
Meter Size	Current General Connection Charge	Current Local Connection Charge		